



# Preparation for Project Management Professional (PMP) Certification



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**Meirc**  
Training & Consulting

## Why Attend

The overall aim of this course is to prepare participants for the Project Management Professional (PMP) certification by discussing the exam's requirements and analyzing the format of its questions. Participants will get the opportunity to practice many similar exam questions. The course also aims at assisting participants in employing the project life cycle through an in-depth description of the five process groups and ten knowledge areas related to project management.

## Course Methodology

The course uses a mix of interactive techniques such as group exercises, brief presentations by consultant and participants, practicing exam questions and simulations.

## Course Objectives

By the end of the course, participants will be able to:

- Review the PMP exam requirements and application process
- Define several key terms and recognize the relationship between portfolio, program and project management
- Describe how organizational influences affect the methods used for managing projects
- Identify the integration of various processes and project management activities
- Breakdown the project's scope to include all required project work
- Compute all activities' durations required to complete the project
- Estimate activities' costs and project's budgets
- Outline the project's quality policies and objectives
- Assemble the project team and manage its performance
- Create and properly communicate project information
- Develop a project risk management plan and examine project risks
- Plan the procurement steps to acquire products and services needed from outside the project team
- Analyze stakeholder expectations and their impact on the project

## Target Audience

Project managers, members of project offices, project sponsors, functional managers, senior management and individuals interested in PMP certification. This course is worth 35 Professional Development Units (PDUs).

## Target Competencies

- Managing projects
- Initiating projects
- Planning projects
- Executing projects
- Controlling projects
- Closing projects

## Note

The following resources will be distributed during the course:

- Project Management Body of Knowledge (PMBOK), sixth edition - hard copy
- Project Management Professional (PMP) handbook - soft copy
- Exam Questions Bank- hard copy

## Course Outline

- PMP credential overview
  - The Project Management Institute (PMI)
  - Credential overview
  - Exam overview



- Application process
- Question format
- PMP introduction
  - The PMBOK guide
  - Key definitions
  - Portfolios, programs and projects
  - PMBOK guide components
- Projects environment
  - Project influences
  - Organizational systems
  - Organizational types
  - The role of the project manager
- Integration management
  - Developing the project charter
  - Developing the project management plan
  - Directing and managing project work
  - Managing project knowledge
  - Monitoring and controlling project work
  - Performing integrated change control
  - Closing the project or phase
- Scope management
  - Planning scope management
  - Collecting requirements
  - Defining the scope
  - Creating the WBS
  - Validating the scope
  - Controlling the scope
- Schedule management
  - Planning schedule management
  - Defining activities
  - Sequencing activities
  - Estimating activity duration
  - Developing the schedule
  - Controlling the schedule
- Cost management
  - Planning cost management
  - Estimating costs
  - Determining the budget
  - Controlling costs
- Quality management
  - Planning quality management
  - Managing quality
  - Controlling quality
- Resource management
  - Planning resource management
  - Estimating activity resources
  - Acquiring resources
  - Developing the team



- Managing the team
- Controlling resources
- Communications management
  - Planning communications management
  - Managing communications
  - Monitoring communications
- Risk management
  - Planning risk management
  - Identifying risks
  - Performing qualitative risk analysis
  - Performing quantitative risk analysis
  - Planning risk responses
  - Implementing risk responses
  - Monitoring risks
- Procurement management
  - Planning procurement management
  - Conducting procurements
  - Controlling procurements
- Stakeholder management
  - Identifying stakeholders
  - Planning stakeholder engagement
  - Managing stakeholder engagement
  - Monitoring stakeholder engagement



## Associations

**Project Management Institute (PMI)®** : Meirc is designated as a Registered Educational Provider (R.E.P.) with the Project Management Institute (PMI)®. As a result, Meirc is authorized to issue Category Three Professional Development Units (PDU) that can be used for the authorization to take the Project Management Professional (PMP)® certification exam and for maintaining the PMP credentials.



## Location & Date

29 Sep - 3 Oct, 2019	English	Dubai	JW Marriott Marquis
10 - 14 Nov, 2019	English	Dubai	Raffles Dubai
8 - 12 Dec, 2019	English	Dubai	Raffles Dubai

## Fees: US\$ (including coffee breaks and a buffet lunch daily)

Per participant - 2019	US\$ 4800
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Fees + VAT as applicable

UAE Tax Registration Number 100239834300003

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## Courses in Project Management

Dates	Course Name	Language	Location	Fees
28 Jul - 1 Aug, 2019	Feasibility Studies: Preparation, Analysis and Evaluation	English	Dubai	US\$ 4800
4 - 8 Aug, 2019	Project Management Skills	English	Dubai	US\$ 4800
8 - 12 Sep, 2019	Project Risk Management	Arabic	Dubai	US\$ 4800
15 - 19 Sep, 2019	Agile Project Management	English	Dubai	US\$ 4800
15 - 19 Sep, 2019	Project Management Skills	Arabic	Riyadh	US\$ 4800
22 - 26 Sep, 2019	Mastering Project Metrics, KPIs and Dashboards	English	Dubai	US\$ 4800
6 - 10 Oct, 2019	Certificate in Advanced Project Management	Arabic	Dubai	US\$ 5100
6 - 10 Oct, 2019	Feasibility Studies: Preparation, Analysis and Evaluation	English	Dubai	US\$ 4800
13 - 17 Oct, 2019	Preparation for Risk Management Professional (RMP) Certification	English	Dubai	US\$ 4800
20 - 24 Oct, 2019	Project Management Skills	Arabic	Dubai	US\$ 4800
27 - 31 Oct, 2019	Establishing and Managing the Project Management Office (PMO)	English	Dubai	US\$ 4800
27 - 31 Oct, 2019	Managing IT Projects Effectively	English	Dubai	US\$ 4800
3 - 7 Nov, 2019	Managing Projects in Controlled Environments: The PRINCE2 Approach	English	Dubai	US\$ 4800
10 - 14 Nov, 2019	Project Risk Management	English	Dubai	US\$ 4800
17 - 21 Nov, 2019	Microsoft Project Workshop	English	Dubai	US\$ 4800
24 - 28 Nov, 2019	Certificate in Advanced Project Management	English	Dubai	US\$ 5100
24 - 28 Nov, 2019	Managing Project Stakeholders	English	Dubai	US\$ 4800
1 - 5 Dec, 2019	Agile Project Management	English	Dubai	US\$ 4800
1 - 5 Dec, 2019	Mastering Project Metrics, KPIs and Dashboards	English	Dubai	US\$ 4800
15 - 19 Dec, 2019	Feasibility Studies: Preparation, Analysis and Evaluation	English	Dubai	US\$ 4800
22 - 26 Dec, 2019	Project Management Skills	English	Dubai	US\$ 4800





# Meirc Timeline

