Managing Change Orders and Contractual Claims - Virtual Learning

+971 4 556 7171
800 7100 (within UAE)

www.meirc.com
meirc@meirc.com
Why Attend

The overall aim of this course is to provide participants with introductory knowledge and basic skills needed to deal with claims, variations and disputes between the principals and the contractors. Participants in this interactive course will learn how to analyze contractual issues, identify techniques that are helpful in handling difficult situations and recognize the best practices in resolving disputes amicably.

Course Methodology

This course relies on the use of individual and group exercises aimed at helping participants learn all key contract management activities. The course also features the use of a number of case studies, presentations and role plays by participants followed by discussions. In addition, this course incorporates pre and post testing.

Course Objectives

By the end of the course, participants will be able to:

- Identify and avoid causes for contractual claims and change orders
- Outline the major elements of a contract and the basic concepts of contract interpretation
- Recognize and analyze the different types of owners’ claims and contractors’ claims and how to deal with each type

Target Audience

All those involved in implementing and administering contracts and handling claims and change orders; also those involved in any conflict or dispute with a contracting party and interested to learn how to avoid or resolve these contractual issues. Meirc is assigned as a Registered Educational Provider (REP) with the Project Management Institute (PMI®). This program is worth 12 PDUs.

Target Competencies

- Contract preparation
- Handling claims
- Change management
- Technical terms and conditions
- Negotiating contracts
- Conflict management
- Contract administration

Course Outline

- Overview
  - Elements of a contract
  - Basic concepts in contract law:
    - Why do claims occur: the red flags
    - Defining change request and change orders
    - Definitions of claims and disputes

- Change Management
  - Common causes for changes
  - Change clause
  - Requirements of change management
  - Types of changes and variation
    - Directed changes
    - Constructive changes
    - Cardinal changes

- Claims Nature and Types
  - Documentation of the event – Notices
  - Drafting a notice
○ Owner’s claims
○ Defective work
○ Warranty claims
  ▪ Contractor’s claims
○ Changed conditions
○ Constructive changes
○ Delays and suspensions
○ Deficiencies in plans and specifications
○ Program extensions
  ▪ FIDIC Claims
  ▪ Monetary damages
  ▪ Claim evaluation
  ▪ Cost calculations
  ▪ Reaching a settlement
  ▪ Alternative dispute resolution (mediation and arbitration)
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<thead>
<tr>
<th>Location &amp; Date</th>
<th>English</th>
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<tbody>
<tr>
<td>14 - 16 Sep, 2020</td>
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<td>29 Nov - 1 Dec, 2020</td>
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<td>29 - 31 Mar, 2021</td>
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**Fees: US$ (including coffee breaks and a buffet lunch daily)**

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<th>Per participant - 2020</th>
<th>US$ 1750</th>
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Fees + VAT as applicable

UAE Tax Registration Number 100239834300003

Meirc is assigned as a Registered Educational Provider (R.E.P.) with the Project Management Institute (PMI®).
This course is worth 30 PDUs.

**2+1 Offer**

For companies that want to maximize the return on their investment in training: **Register 3 participants** on the same course and date and pay only for 2.
Meirc Timeline

2020
Meirc launches its virtual learning solutions

2019
Meirc launches its Professional Qualification training and introduces Hands-on Automation and Process Control Courses

2018
Meirc celebrates its 60th anniversary

2017
Meirc introduces its blended learning methodology

2015
Meirc relocates to its newly acquired HQ office in Bay Square, Business Bay, Dubai

2014
Meirc adds PLUS Specialty Training, a new division providing technical and industry-specific courses

2007
Meirc opens an office in Jeddah, Saudi Arabia

2004
Meirc opens an office in Abu Dhabi, UAE

1997
Meirc is the 1st training company in the region to have its own website

1991
Meirc becomes headquartered in Dubai, UAE

1988
Meirc celebrates its 30th anniversary with its advisory committee (Aramco, Bapco, KOC, QPC)

1967
Meirc builds its own office building in Beirut

1958
Meirc is founded in Beirut by the late Simon Siksek

Call us
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